

No: /TCT-GM.DHDCD

Hanoi, June 04th, 2020

**INVITATION LETTER
TO ATTEND THE 2020 ANNUAL GENERAL MEETING OF
SHAREHOLDERS**

VIGLACERA CORPORATION – JSC

To: **Mr./Ms.:**

Address:

Phone:

Shareholder No.:

Number of shares:

Viglacera Corporation – JSC has pleasure to inform you:

1. Respectfully invites shareholders of Viglacera Corporation – JSC to attend the 2020 Annual General Meeting of Shareholders. Details are as follows:

- Time: 7:30a.m, June 19th, 2020
- Venue: 15th floor, Viglacera Tower, No 1 Thang Long Avenue, Me Tri Ward, Nam Tu Liem District, Ha Noi.

2. Participants of the 2020 Annual General Meeting of Shareholders:

- All shareholders who own shares (named in the list of shareholders closed on **June 01st, 2020**) or are authorized to represent the shareholders holding shares of Viglacera Corporation - JSC.
- In case of not being able to attend the Meeting, shareholders can authorize to their representatives. This authorization must be in writing as the enclosed template, with signature (for individual shareholders) and with signature and seal (for an organization, agency).

3. Meeting Agenda:

Approval for the reports of the Board of Management, Board of Directors, Supervisory Board; Proposal of the Board of Management to the General Meeting off Shareholders; and other contents.

(The detail agenda is enclosed with this Invitation)

4. Registration

After receiving this Invitation, please confirm your attendance (or authorization) by sending a direct or fax **no later on June 17th, 2020 to:**

Viglacera Corporation – JSC

- Address: 17th floor, Viglacera Tower, No. 1 Thang Long Avenue, Me Tri Ward, Nam Tu

Liem District, Ha Noi.

- Phone: (84) 976914912; (84) 913203869; Fax: (84.24) 35536671.

Foreign shareholders please contact: (84) 976914912

In case of authorization, please fill in the authorization form as attached.

Upon arrival, Shareholders or Authorized persons are requested to show the Invitation letter, the documents enclosed with this Invitation letter, and the ID/ Business registration certificate for the Organization Committee to check shareholder status and deliver documents.

5. Documents enclosed to the Invitation:

- Meeting agenda;
- Letter of Confirmation/ Power of attorney for attending the 2020 Annual General Meeting of Shareholders.

Documents of 2020 Annual General Meeting Of Shareholders of Viglacera Corporation - JSC includes: Invitation letter; Letter of Confirmation/ Power of attorney; Meeting agenda; Proposal of the Board of Management to the General Meeting Of Shareholders; Draft of 2020 Resolution of General Meeting of Shareholders and documents of reference as basis for decision making;... please refer to the website of Viglacera Corporation – JSC:

<http://www.viglacera.com.vn/vi/portal/product.php/quan-he-co-dong/dai-hoi-co-dong.html>

**VIGLACERA CORPORATION - JSC
ON BEHALF OF THE B.O.M
CHAIRMAN**

Recipients:

- As recipients;
- AD, BOM (Save).

NGUYEN VAN TUAN